



Clerk: Sara Spillett
Tel: 01756 760229 Email: clerk@kettlewell-starbotton.co.uk

Agenda 7:30pm on 6 May 2015 at Kettlewell Village Hall

1. To note any apologies
2. To note any declarations of interest
3. To agree the minutes of the 1 April 2015 meeting
4. To agree actions on matters arising from minutes:
 - a. ROSPA playground report and new chairman and committee sought – Cllr Belk
 - b. Update on installation of the Starbotton defibrillator – Cllr Belk
 - c. Confirmation of fund source to allow Kettlewell BHF bid – Cllr Belk
 - d. Highways meeting – Cllr Belk
 - e. Plan of hydrants supplied by NYFRS
 - f. Bank mandate completion – Cllrs Appleton, Charlton and Parker
 - g. C/46/217C Summer Cottage S106- Cllr Charlton
 - h. Resilience plan and emergency contact list - Clerk
5. To receive the clerk's report (for information only)
 - a. Kept up to date with emails; updated website and notice boards (e.g. at their request added the Annual Governance statement of Kettlewell Primary School)
 - b. Following a competitive tendering process, appointed Metcalf and Wilding as grass cutting contractors for the next three years.
 - c. Reported the damage to the main road bridge to Highways.
 - d. Purchased a replacement charging lead for the Parish Council's laptop and had its damaged hinge modified to allow it to continue to be used.
 - e. Emailed Karen Brown photographs of her newly installed memorial bench.
 - f. Thanked Cllr Marshall for her input at the 7 March transport meeting.
 - g. Thanked Cllr Jean Brooksbank for taking the notes at the February and March meetings and agreed that she will be our internal auditor for 2014/15.
 - h. Confirmed to Grassington Parish Council that we would attend a meeting to discuss preparation of a possible Neighbourhood plan.
 - i. Confirmed the Council's continued opposition to C/46/252 Maypole Croft.
 - j. Replied to YDNP's request for information on hard standing to serve No 2 Town Head Cottages, Kettlewell.

- k. Circulated assorted training opportunities to Cllrs
 - l. Circulated confirmation that YDNP will have a parish forum in October
6. To receive a street lighting update – Mr Wilkinson
7. Report from North Yorkshire County Council – Cllr Shelagh Marshall
8. To agree actions from correspondence received:
- a. Future Years (Yorkshire and Humber Forum on Ageing) is seeking the views of older people about concessionary fares
 - b. Service provision by YLCA
 - c. Changes to Highway grass cutting (hard copy letter only)
 - d. To consider the offer of an annual clock service plan from Smith of Derby (hard copy letter only)
 - e. An update on Craven Policing (hard copy letter only)
 - f. Offer to adopt a phone kiosk from BT
 - g. Susan Swire's email pressing for Maypole Field to be registered as open space
 - h. Susan Swire's email noting councillors requirement to attend meetings
 - i. Open Space Society appeal for donations
 - j. Craven Standards Committee – nominations sought for Parish Councillor to serve (hard copy only)
 - m. Consultation regarding the renewal of contracts for Local Bus Services in Ryedale and Craven areas
9. To receive a report on accounts and agree payments:
- a. On 24 April, Barclays Business Saver £5247 and Barclays Community Account £100
 - b. To agree payments of £268.80 to Smiths of Derby, for clock servicing and £7.04 to the Clerk, for a replacement laptop power supply.
 - c. To note the timetable for the annual report
10. Planning
- To comment on:
- a. C/46/107F/LDC certificate of lawfulness for existing works to implement planning consent C/46/107E – Old School House, Starbotton. (No deadline given for comments.)
 - b. C/46/64E/LB Listed building consent for installation of new wood burning stove to sitting room and replacement wood burning stove to kitchen/dining room – Box Tree Cottage, Starbotton. (Deadline for comments 15 May.)
 - c. YDNP seek the Council's comments on the patio area at Brightwaters, Kettlewell that has been created out into Kettlewell Beck and which has been enclosed by cast iron railings

To note:

- d. C/46/252 - full planning permission for change of use of land to equine use and erection of field shelter for ponies - Maypole Croft, Kettlewell has been conditionally approved.
- e. C/46/251 – Land off Buttercup Lane, Kettlewell has been conditionally approved
- f. C/46/64D/LB listed building consent for works to stabilize the front elevation of property with steel ties has been refused.
- g. C/46/217C application to discharge Section 106 Legal Agreement under planning permission C/46/217 - Summer Cottage, Kettlewell (7 April deadline for comments – not yet decided)
- h. Notification from YDNP of works to remove dead wood and crown thin by up to 20%, three mature Sycamores at Leyland's Barn, Kettlewell

11. To agree the YLCA model standing orders for smaller councils should be adopted
12. To agree an approach to appointing freemen and women (suggested criteria circulated at the Annual Parish Meeting and deferred for discussion at a Parish Council meeting).
13. Matters raised by the public - for discussion at future meetings
14. Date of the next meeting 3 June at 7:30pm in Kettlewell Village Hall