



Clerk: Sara Spillett  
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**Parish Council meeting agenda 7:30pm 6 April 2016  
Kettlewell Village Hall**

1. To note any apologies
2. To note any declarations of interest
3. To agree the minutes of the 2 March 2016 meeting
4. To note updates on matters arising from minutes:
  - a. Site meeting with Highways – Cllr Belk
  - b. Kettlewell defibrillator to be installed on Village Hall – Cllr Parker and Mr Wilkinson
  - c. Check of hydrants in Starbottan completed - Mr Wilkinson/ Clerk
  - d. War memorial safety inspection to be arranged – Cllrs Appleton and Belk
  - e. Review of damaged football field fencing – Cllrs Appleton and Belk
  - f. Estimated costs of converting streetlights to long life bulbs – Cllr Parker
  - g. Roebuck homes neighbourhood watch sign replacement – Cllr Belk/ Mr Wilkinson
5. To note any reports from North Yorkshire County Council and Craven District Council
6. To receive the clerk's report (for information only)
  - a. Kept up to date with minutes, emails; updated website, notice boards, Facebook page and Twitter account (eg with adverts for Community Bus volunteers).
  - b. Publicised the 5 May election and supplied copies of nomination forms as requested
  - c. Emailed to Highways about the BT Openreach road closure.
  - d. Written to Community First about playground insurance cover.
  - e. Emailed YDNP to review the building style of the horse stable in Maypole Croft
  - f. Emailed Julian Smith MP asking how to extend rural fuel duty to Kettlewell garage.
  - g. Was successful with the application to the Smaller Authorities Transparency Fund for a laptop and scanner and have ordered them.
  - h. Emailed the fire brigade about two defective hydrants in Starbottan
  - i. Confirmed with HMRC there is no need for a non-paid Clerk to register with them.
  - j. Prepared the account for internal audit
  - k. Attended SLCC Training day and AGM. I am now the Craven SLCC rep.
  - l. Registered for the SLCC's CiLCA qualification. I have bought two recommended text books Local Councils Explained £54.99 and Local Council Administration £72.30.
7. To receive a street lighting update – Mr Wilkinson and Cllr Parker

8. To discuss and agree actions from correspondence:
  - a. Role of the council in a housing vacancy at Cam Garth, Kettlewell.
  - b. Attendance (if any) at YDNP Parish Forum 7pm 7 April, Grassington Town Hall.
  - c. The parish council member for the south east parishes of YDNP is not standing at election and therefore a new nominee is sought.
  - d. Request for support for an online petition that parish councils should have appeal rights against planning decisions.
  - e. Need for regular road sweeping of debris washing onto Scabbate Gate (near Townhead Bridge).
9. To receive a report on accounts, sign the precept form and agree payment:
  - a. 24 March Barclays Business Saver £5,876 and Barclays Community Account £90.
  - b. To note a payment that have been paid, as previously agree: £389.25 for a laptop and scanner/ printer.
  - c. To agree to payments: £24.76 refund Clerk for an additional payment for the laptop, as the one ordered is now out of stock; £48.54 to Ian Cuthbert for lighting supplies; £277.20 to Smiths of Derby for annual Clock service.
10. Planning matters to comment on:
  - a. C/46/264 - High Beeweston Barn, Kettlewell full planning permission for change of use of barn to 2 bedroom, local occupancy dwelling.Planning matters to note:
  - b. C/46/208B Leylands Barn, Kettlewell – conditionally approved.
11. To agree the purchase of a Queen's birthday medal for:
  - a. Each child attending the school
  - b. Toddlers attending the Mothers and Toddler's group
12. Matters raised by the public - for discussion at future meetings
13. To note the date of the next meetings 11 May: Annual Meeting of the Parish Council at 7pm and Parish Council meeting 7:30pm in Kettlewell Village Hall.