



Clerk: Sara Spillett  
Tel: 01756 760229 Email: clerk@kettlewell-starbottle.co.uk

**Parish Council meeting agenda 7:30pm 7 December 2016  
Kettlewell Village Hall**

1. To note any apologies, including District Cllr Graham.
2. To note any declarations of interest.
3. To agree the minutes of the Parish Council meeting held on 2 November 2016.
4. To note any reports from North Yorkshire County Council and Craven District Council.
  - Upper Wharfedale crime update
  - Annual Report of the CDC Standards Committee
5. To note updates on matters arising from minutes:
  - a. Any update received on letting of low cost housing
  - b. Kettlewell garage rural fuel duty – Cllr Harvey
  - c. Wall near playground to be inspected – Cllr Appleton
  - d. Possible Christmas tree donation being investigated – Mr Wilkinson
  - e. Playsafe ROSPA playground inspection report – Mr Wilkinson
  - f. Location of a new dog waste bin in Starbottle – Cllr Harvey
  - g. YDNP Southern Parish Forum Meeting – Cllrs Appleton and Lister
6. To receive a street lighting update – Mr Wilkinson and Cllr Parker.
7. To receive the clerk's report (for information only) see Annex A.
8. To recognise ongoing email and website problems and agree that an alternative should be taken forward, at cost of approximately £750.
9. To receive a report on accounts and agree payment:
  - a. On 2 December Barclays Business Saver £8,471 and Barclays Community Account £3.
  - b. To agree the Parish percept for 2017-18 in order to advise CDC of the correct sum by 13 January.
10. To consider if any parking issues in the Parish, which should be followed-up.
11. To discuss and agree actions from correspondence:
  - a. To agree if we should bid for additional defibrillators – BHF/ Dept of Health offer
  - b. To agree attendance (if any) at the NYCC Craven Area Committee 8 December 10:00 at St Peter's Hall, Cross Hills.

12. Planning matters to note:
    - a. C/46/116N/LB (listed building consent) and C/46/116M (full planning consent for demolition and rebuilding) at Scargill House – have been withdrawn
  13. Matters raised by the public - for discussion at future meetings.
  14. To note the date of the next meeting is 1 February 7:30pm in Kettlewell Village Hall. (There is no meeting in January.)
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## Annex A

### Clerk's report

- a. I have kept up to date with minutes, emails; notice boards, Facebook page and Twitter accounts.
- b. Again, I have spent considerable time spent attempting to resolve problems with our email there have also been problems with our website. These issues are with the hosting company and the follow-on issued that loss of their server provider caused. While some email does seem to be getting through, much is coming back undelivered and I have therefore struggled to follow-up on all actions.
- c. Along with Cllrs Harvey and Parker I attended a meeting on 10 November with Julian Smith MP to discuss issues of concern in the Parish.
- d. I have commented on the planning application as directed at the last meeting.
- e. I followed-up on application C/46/260 –change of use of barn to form a local occupancy Tug Gill Lathe, Starbotton. And understand now why this did not get referred to the YDNP planning committee although supported by the Parish Council.
- f. I re-sent a initialled bank mandate signature transfer form to Barclays bank, as crossing and can confirm that Cllrs Harvey and Parker can now sign cheques.
- g. I have apologised for the delay in paying invoices and sent/ hand delivered the two outstanding cheques.
- h. I have prepared a revised mandate to remove past councillors.
- i. I requested the Link publish the contact details of the emergency group members.
- j. I have written in support of the Village Hall's bid for a Craven Community Gant.
- k. I emailed CDC about us being allowed to keep the bring recycling bins in the YDNP car park.
- l. I arranged for the emergency sandbags that have rotted through be rebagged.
- m. On notification of a historic Merritt and Fryers credit account, I closed the account and redirected the invoice that had erroneously come the Parish Council.
- n. Confirmed a payment CDC were trying to send to us was erroneous.