



Clerk: Sara Spillett  
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**Parish Council meeting agenda 6 January 7:30pm 2016  
Kettlewell Village Hall**

1. To note any apologies
2. To note any declarations of interest
3. To agree the minutes of the 2 December 2015 meeting
4. To note updates on matters arising from minutes:
  - a. January site meeting with Highways – Cllr Belk
  - b. Kettlewell defibrillator to be installed on Village Hall – Cllr Parker and Mr Wilkinson
  - c. Check of hydrants in Starbotton – Mr Wilkinson
  - d. Review of Highway verges grass cutting – Cllrs/ Clerk
  - e. War memorial safety inspection – Cllrs Appleton and Belk
  - f. Tipping on Conniston Road to be kept under review – Cllrs/ Clerk
  - g. Review of damaged football field fencing – Cllrs Appleton and Belk
  - h. Checking grit bins content – Clerk
5. To receive the clerk's report (for information only)
  - a. Kept up to date with minutes, emails; updated website, notice boards, Facebook page and Twitter account.
  - b. Confirmed with Craven District Council that we should set the precept including the cost of the election.
  - c. Confirmed the Council's comments on planning applications C/46/172B Ashley Croft, Starbotton and C/46/261 Prospect Cottage, Kettlewell.
  - d. Requested BT repair the telephone exchange fencing, which has been done.
  - e. Again requested confirmation that the playground is covered by our insurance.
  - f. Application to the Smaller Authorities Transparency Fund.
  - i. Confirmed with YDNP that Maypole field and Kettlewell playground Local Green Space designation is progressing.
  - j. Thanked Scargill for donating Kettlewell's Christmas tree free of charge.
  - k. Reported to YDNP the River Wharf and Cam Gill Beck stepping stones are in poor condition and the finger post/ stile top gate at Park Rash has fallen over.
  - l. Met with Cllrs Belk and Charlton and developed a draft emergency plan with assistance from NYCC. A site meeting is to be held with NYCC Senior Emergency Planner on 15 January. The Clerk has raised questions on surface water and river flooding with NYCC and the Environment Agency. Adverts seeking volunteers to help as part of the emergency team have been added to the website, Facebook, Twitter,

Kettlewell notice board and sent to the Link.

- m. Booked the Village Hall for 2016 Council meetings
6. To receive a street lighting update – Mr Wilkinson and Cllr Parker
7. To note any reports from North Yorkshire County Council and Craven District Council
8. To agree whether to proceed further with a shared neighbourhood plan, following Cllrs Charlton and Parker's meeting with Grassington and Threshfield Parish Councils
9. To agree actions from correspondence received:
  - a. YLCA request for information regarding next year's Tour de Yorkshire cycle race (See email 14/12/15)
  - b. The Queen's 90th Birthday Beacons - 21 April 2016 The Queen's Pageant Master is encouraging local councils to get involved (see email 25/12/15)
  - c. YLCA notification changes to external audit regime - need to decide whether Council remains opted into the Sector Led Body for audit or is to opt out (see email 25/12/15)
10. To receive a report on accounts, sign the precept form and agree payment:
  - a. Barclays Business Saver £6,517 and Barclays Community Account £100 (unchanged from last month)
  - b. To agree the precept of £6,759 and sign CDC's form to confirm this. December meeting resolved to set this precept subject to a couple of matters, one on payment for election has now been resolved, insurance for the playground is on-going.
  - c. To agree payments
    - Poppy Appeal wreath and donation £35 (last year the wreath was £18.50 no invoice has been received this year, Clerk has written requesting an invoice).
    - To refund the clerk for emergency box contents as previously agreed and as recommended by NYCC (4 maps and 2 torches, pens, notebooks, first aid kits, further content will be donated by NYCC on completion of emergency plan). £59.34.
11. Planning matters to note:
  - a. C/46/259/LDC certificate of lawful use camp site at Scabate Gate Lane, Kettlewell
  - b. C/46/30C Pent Accommodation, Scargill House, Kettlewell – conditionally approved
  - c. C/46/18E – Village Hall, Middle Lane, Kettlewell – conditionally approved
12. To agree to the location and funding of litter/ dog waste bins
  - replacing the red dog waste bin near the Maypole in Kettlewell
  - another along Conistone Road at the end of Lovers Lane footpath (SD 973 717)
  - replacing the red dog waste bin at the top of Kettlewell (SD 975 724)
  - relocating one of the red bins to Starbotton, where the Walden Road comes down into the village (SD 954 749)
13. Matters raised by the public - for discussion at future meetings
14. To note the date of the next meeting 2 March 7:30pm in Kettlewell Village Hall (no meeting in February).