



Clerk: Sara Spillett
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**Parish Council meeting agenda 7:30pm 6 July 2016
 Kettlewell Village Hall**

1.	To note any apologies
2.	To note any declarations of interest
3.	To agree the minutes of the 1 June 2016 meeting
4.	To note any reports from North Yorkshire County Council and Craven District Council
5.	To note updates on matters arising from minutes: <ul style="list-style-type: none"> a. Kettlewell defibrillator defective part to be followed-up b. War memorial safety report – Cllr Appleton c. Damaged football field fencing – Cllr Appleton d. Contact the Council’s solicitor on future handling of low cost housing – Clerk e. Quotes for repainting Parish benches – Clerk f. Transferring the bank signatories - Clerk, Cllrs Harvey and Appleton
6.	To receive the clerk's report (for information only) <ul style="list-style-type: none"> a. Kept up to date with minutes, emails; updated website, notice boards, Facebook page and Twitter accounts. b. Sent off the accounts to our external auditor. c. Gained agreement from Jean Brooksbank to continue as our internal auditor, at no cost. d. Put together an agenda of concerns and met Andy Mellor (Highways) 13 June with Cllrs Marshall, Lister, Harvey and Appleton (see Annex). e. Arranged for cheques to be signed as agreed at the June meeting. f. Requested a copy of the draft YDNP local development plan and that the Council be notified of any planning applications in the Parish. g. Reported the accident on the Wharf stepping stones to YDNP. h. Given Kettlewell School the Queen’s birthday medals from the Parish Council for each child attending. i. Followed-up the procedure for allowing a bench to be sited on the Starbotton Village green that is registered common land j. Requested and received the Planning Inspectorate’s Town Head, Kettlewell decision notice. k. Reviewed the insurance to confirm it would cover a playground picnic and requested and received a risk assessment.

	<ul style="list-style-type: none"> l. Resolved a problem with the Clerk's outgoing email. m. Received the Council's past nuclear plan from Verina Bishop. n. Updated the draft emergency plan and proposed a 27 July for an initial meeting of the emergency committee. o. Advised YLCA of Councillors contact details. p. Sought an update on the damaged Starbotton hydrants
7.	To receive a street lighting update – Mr Wilkinson and Cllr Parker
8.	To agree the Council's annual insurance from 1 August 2016.
9.	<p>To discuss and agree actions from correspondence</p> <ul style="list-style-type: none"> a. Grass cutting in Starbotton – to confirm if the area in front of Low Barn should be included? b. Permission for a playground fundraising BBQ on the football field Sunday 31 July c. To decide on attendance, if any at YLCA councillor training
10.	<p>To receive a report on accounts and agree payment:</p> <ul style="list-style-type: none"> a. 24 June Barclays Business Saver £6,384 and Barclays Community Account £46 b. To note payment of £430 grass cutting (first of two payments as previously agreed); agree to refund the Clerk for stamps purchased £20.88.
11.	<p>Planning matters to comment on:</p> <p>C/46/53D/LDC certificate of lawfulness for existing planning permission ref: C/46/53C - The Smithy, The Green, Kettlewell. [no papers received].</p> <p>C/46/64G/LB listed building consent to replace 3 windows at Box Tree Cottage, Starbotton.</p> <p>Planning matters to note:</p> <p>13 June site visit to review planning application at Valley View, Kettlewell. Attendees Cllrs Lister, Harvey, Appleton and Spillett. Comment made to YDNP that we had no objection but had general concerns about retrospective planning permission. We also sought reassurance about the under-construction platform. The non material minor amendment was approved and the platform is as originally consented.</p> <p>C/46/257: 3 Fold Cottages, Kettlewell - Full planning permission to replace flat roof of garage with a pitched roof and to extend the length of the garage. Permission granted subject to conditions.</p> <p>Trees work at Damside House in Kettlewell Conservation Area.</p> <p>The horse shelter in Maypole field has been cladded.</p>
12.	Matters raised by the public - for discussion at future meetings
13.	To note the date of the next meeting is 7 September 7:30pm in Kettlewell Village Hall.

Highways meeting – 13 June 2016 issues discussed

1. Water ingress into the Wharfe bridge
2. Walls collapsing on the Knipe
3. Broken Cam Beck bridge end stone
4. Lack of grass cutting on Coniston lane
5. Gravel and cobbles washing out on to the road near Kettlewell village green
6. Yellow lines in the wrong place at the Racehorses
7. White lines in the wrong place at the maypole
8. Road closures
 - a. What is the approach that should be followed?
 - b. Openreach emergency closure 2 June
 - c. Other ongoing road closures
9. AOB
 - a. Water on the road just before Kettlewell Bridge (ditches not working)
 - b. Damage to Starbotton Bridge
 - c. 'Children playing' warning signs in Starbotton