



Clerk: Sara Spillett
Tel: 01756 760229 Email: clerk@kettlewell-starbottle.co.uk

**Parish Council meeting agenda 7:30pm 1 June 2016
Kettlewell Village Hall**

1. To note any apologies
2. To note any declarations of interest
3. To agree the minutes of the 11 May 2016 meeting
4. To note updates on matters arising from minutes:
 - a. Kettlewell defibrillator defective part to be followed-up – Mr Nelson
 - b. War memorial safety report – Cllr Appleton
 - c. Damaged football field fencing – Mr Belk
 - d. Nomination for Parish Council representative on the YDNP – Cllr Appleton
5. To note any reports from North Yorkshire County Council and Craven District Council
6. To receive the clerk's report (for information only)
 - a. Kept up to date with minutes, emails; updated website, notice boards, Facebook page and Twitter accounts, eg advertised co-option process for a fifth councillor.
 - b. Met with our internal auditor to allow the accounts to go for audit after agreement by the council.
 - c. Asked Cllr Marshall to identify dates she is available to meet with Andy Mellor (Skip-ton Highways Manager) in June.
 - d. Arranged for the cheque to be signed in payment for 50 Queen's birthday medals.
 - e. Started the process of transferring the bank signatories to new councillors.
 - f. Reported the damaged stepping stone and loose wire on the Jubilee bridge to YDNP.
 - g. Contacted Kettlewell School about the Queen's birthday medals from the Parish Council for each child attending.
7. To receive a street lighting update – Mr Wilkinson and Cllr Parker
8. To agree councillor attendance, date and location of interviews to co-opt a councillor to fill the vacancy after the 5 May election. (Adverts seeking applications have a 27 May closing date.)
9. To agree the aims, attendance at and proposed dates for a Cam Garth Housing meeting
10. To agree councillors' involvement in the developing parish emergency plan and to propose dates for a meeting of the emergency group.

11. To agree to get an estimate for the repair and repainting of parish benches.
12. To discuss and agree actions from correspondence
 - a. Request to site a memorial bench on the Starbotton village green.
 - b. Royal British Legion – Centenary Fields programme to protect war memorials.
13. To receive a report on accounts and agree payment:
 - a. Barclays Business Saver and Barclays Community Account.
 - b. To agree payment to Parish Online £33.60 and refund the Clerk for the purchase of Microsoft Office Professional for the new Parish Council laptop £19.99.
14. Planning matters to comment on:

C/46/257: 3 Fold Cottages, Kettlewell - Full planning permission to replace flat roof of garage with a pitched roof and to extend the length of the garage.

Planning matters to note:

C/46/107G - Old School House, Starbotton – YDNP confirm that they have received notification that works will commence on the 25 May.
15. Matters raised by the public - for discussion at future meetings
16. To note the date of the next meeting is 6 July 7:30pm in Kettlewell Village Hall.