



Clerk: Sara Spillett  
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**Parish Council meeting agenda 7:30pm 7 September 2016  
Kettlewell Village Hall**

1. To note any apologies including County Cllr Marshall (on holiday)
2. To note any declarations of interest
3. To agree the minutes of the special meeting and Parish Council meetings held on 6 July 2016.
4. To receive a briefing on the planning application for Scargill House - Dave Lucas
5. To note any reports from North Yorkshire County Council and Craven District Council
6. To note updates on matters arising from minutes:
  - a. Kettlewell leaking defibrillator box to be followed-up - Mr McLellan and Mr Wilkinson.
  - b. Contact the Council's solicitor on future handling of low cost housing – Cllr Spillett
  - c. Transferring the bank signatories - Cllrs Harvey, Appleton and Spillett
7. To receive the clerk's report (for information only) see Annex A.
8. To receive a street lighting update – Mr Wilkinson and Cllr Parker
9. To agree to take forward the repainting 12 Parish benches by Mr Hurst at a cost of £282 (including teak oil).
10. To receive a report on accounts and agree payment:
  - a. 24 August Barclays Business Saver £5,505 and Barclays Community Account £100
  - b. To agree payment of £48 to the Clerk for SLCC membership, £282 for bench painting and for necessary emergency repairs to the playground following recent vandalism.
11. Update on the draft emergency plan and initial meeting of the emergency committee.
12. To discuss and agree actions from correspondence:
  - a. Anna Craven's proposal that we should protect the historic cobbles in Kettlewell.
  - b. YLCA request to respond to a community led housing survey (30 September).
  - c. York Disabled Workers Co-operative ask for a donation to their running costs.
  - d. Attendance at Craven Area Committee 10am on 8 September, Gargrave.

13. Planning matters to comment on:
- a. C/46/259A - erection of toilet facilities at OS Field 5167, Scabate Gate Lane, Kettlewell. (Consultation extension until 9th September.)
  - b. C/46/125B – full planning permission for erection of extension to existing dwelling Chestnut Cottage, Kettlewell (Consultation period not decided).
  - c. C/46/260 Full planning permission for change of use of barn to form one local occupancy dwelling Tug Gill Lathe, Starbotton. (Consultation period not yet decided).

Planning matters to note:

- d. 25 July, Cllrs Appleton and Spillett and 27 July Cllrs Harvey and Spillett to re-view planning application C/46/254A1 Orchard Cottages, Far Lane, Kettlewell. The Council had previously objected to a proposed two story development on this site. While this application is lower we expressed concern about the scale of the proposed sun room building, we had no objection to the study in the garage. YDNP officer recommendation of approval, to be discussed at planning committee 9 September.
  - e. C/46/114C -replacement of wood windows with UPVC ones of the same size and colour at Chapel Fell, Town Head, Kettlewell – Council confirmed it had no objection.
  - f. YDNP advise us that if Mrs Rita Baxter gives the proposed memorial bench on Starbotton Village Green to the Parish Council, there is no requirement for planning permission.
  - g. C/46/264 full planning permission for change of use from a barn to a two-bedroom local occupancy house at High Beeweston Barn, Kettlewell. Permission granted with conditions
  - h. C/46/257: - full planning permission to replace flat roof of garage with a pitched roof and to extend the length of the garage at 3 Fold Cottages, Kettlewell. Permission granted subject to conditions.
  - i. C/46/53/LDC – certificate of lawfulness for existing planning permission C/46/53/C. Permission granted subject to conditions.
  - j. The parking area on the village green at Town Head, Kettlewell has now been regrassed.
  - k. The horse shelter in Maypole field has been clad, but work is not yet complete.
14. Matters raised by the public - for discussion at future meetings
15. To note the date of the next meeting is 5 October 7:30pm in Kettlewell Village Hall.

**Clerk's report**

- a. Kept up to date with minutes, emails; updated website, notice boards, Facebook page and Twitter accounts.
- b. Organised, chaired and minuted the initial meeting of the emergency committee
- c. Responded to minor clarifications sought by our external auditor.
- d. Commented on planning applications as directed at the July meeting and subsequently.
- e. Arranged for cheques to be signed as agreed at the July meeting. Including following-up mislaid cheques when payees questioned non-arrival.
- f. Printed a copy of the draft YDNP local development plan for circulation to Councillors.
- g. Accepted the donation of a bench to be sited on the Starbotton Village green.
- h. Again sought an update on the damaged Starbotton hydrants.
- i. Gave feedback that Cllr Graham sought on waste collection.
- j. Supplied councillors' declaration of interests forms to Craven District Council
- k. Responded to a request to refund a member of the public for their damaged tyre.
- l. Responded to YLCA requests for information on partnership working and website provider
- m. Sought an update on the outstanding highways issues.
- n. Emailed the Threshfield Clerk about the lack of a hidden dip sign near Long Ashes
- o. Sent Jennie Howarth's freeman presentation photo and a short article to the Craven Herald