



Cllr and Clerk Sara Spillett
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**Parish Council meeting agenda 7:30pm 6 September 2017
Kettlewell Village Hall**

1. To note any apologies.
2. To note any declarations of interest.
3. To agree the minutes of the Parish Council meetings held on 7 June, 19 June and 5 July 2017.
4. To note updates on matters arising from minutes:
 - a. Starbottan phone box is safe from disconnection – District Cllr Graham
 - b. Playground Committee's comments on the general safety of the playground wall – Cllr Parker
 - c. Playground wall repair confirmed as not the responsibility of the playground landlord
 - d. Advice from the Community Land Advisor Service on Land Registry cautions – Cllr Parker
 - e. Starbottan and Kettlewell hydrants – Mr Wilkinson
 - f. New War Memorial guardians have volunteered – Cllr Spillett
 - g. Street lighting volunteers' adverts placed and reissued – Cllr Spillett
 - h. Street lighting modernisation ideas – Cllr Harvey
 - i. Repair to football pitch gate – Cllr Lister
 - j. Patching-up of chicken wire around football pitch – Cllr Appleton
 - k. Council to advise on the value of the War Memorial (in case of vandalism or other damage) as requested by insurer – Cllr Spillett
5. To note any reports from North Yorkshire County Council and Craven District Council.
6. Highways Issues
 - a. To agree if concerns raised by parishioners should be added to the Highways issues log (see annex):
 - Cam Lodge Lane speed should be limited to 20mph
 - Speed limit road signs to the south of Starbottan are faded and one of them has rotated and no longer faces fully down the road.
 - Parking outside Kings Court making access difficult
 - People using the right-hand side of the maypole to turn towards the main road
 - b. To agree actions on the Highways issues log.

7. Stepping stones
 - a. To hear and update on the condition of the Lovers' Lane stepping stones and Starbotton Stepping stones (both on public rights of way).
 - b. To discuss and agree part funding of the repair of Cam Beck, Kettlewell stepping stones (not on a right of way) at a cost of £450 with a grant of £1,000 from YDNP.
8. To receive a street lighting update – Mr Wilkinson.
9. To receive the clerk's report (for information only).
 - a. Accounts sent for audit with supporting documents.
 - b. New website completed. Old website currently offline.
 - c. Facebook, Twitter and notice boards updated.
 - d. Actions completed as directed at the June meeting.
 - e. Dog waste bins not yet progressed.
10. To receive a report on accounts and agree payments:
 - a. On Barclays Business Saver and Barclays Community Account.
 - b. To note the payment of £999 received from HMRC, in repayment of VAT over the last three years.
 - c. To note the signing of cheques for payments agreed in the budget setting meeting: the first instalment of the grass cutting contract £430, to reissue the cheque for election expenses in 2015, which has been lost after posting to Craven District Council (the original was sent in March 2017 and has not been cashed) £120 and the Parish Council's insurance premium for 2017-18.
 - d. To sign the cheques for payments for the second instalment of the grass cutting contract £430; Parish bench repainting (final invoice awaited, quote was less than £250) and SLCC annual membership £45.
11. To discuss and agree actions from correspondence:
 - a. A parishioner had written to express their horror that a large beech tree in Middle Lane, Kettlewell has been felled. YDNP had granted permission and the Parish Council had been informed.
 - b. YDNP tree officer has been in touch with concerns raised to him about saplings that are growing out of the wall adjacent to Kettlewell Beck, seeking the Parish Council's views.
 - c. To respond to the CDC Community Governance Review on whether council size should be increased to at least seven councillors, the minimum figure suggested by the National Association of Local Councils.
 - d. To respond to the Police and Crime Commissioner's consultation on options to improve collaboration between fire and police services in North Yorkshire.
 - e. To respond to the NYCC hazardous waste collection service consultation.
 - f. To agree attendance at the YDNP Southern Parish Forum meeting 7pm on Thursday 21 September 2017

12. Planning

Planning matters to agree:

- a. C/46/50H – Hill Top, Starbotton - full planning permission for erection of chalet type holiday accommodation to replace existing stable block

Planning matters to note:

- b. C/46/268 - Starbotton Cam/Starbotton Out Moor – YDNP held a site visit and the application was conditionally approved
- c. C/46/264A - Wharfe Camp, Dowber House, Kettlewell, conditionally approved
- d. C/46/264B - Dowber House, Kettlewell, conditionally approved
- e. C/46/157G - Crookadyke Barn, Kettlewell conditionally approved

13. Matters raised by the public for discussion at future meetings.

14. To note the date of the next meetings will be on 4 October at 7:30pm in Kettlewell Village Hall.

Kettlewell with Starbotton Parish - Highways Issues (last reviewed 3 May 2017)

Key issues are flagged yellow Closed issues are flagged grey

Meeting issues raised - 13 June 2016	Responses from Andrew Mellor (originally 6 July 2016)	Parish Council updated comments
1. Water ingress into the Wharfe bridge	Awaiting site meeting with our structures team.	We remain concerned that this needs urgent attention.
2. Walls collapsing on the Knipe	Where there is an immediate safety concern with the highway then we will repair them otherwise they become low priority and ultimately the issue is more a stock control issue down to the landowner.	The road is cracked and if you go into the field you can see how it is sliding downhill.
3. Damage to Starbotton Bridge has been exacerbated by a car hitting it	Starbotton bridge –order raised for minor pointing repairs to parapet and concrete fillet	Pleased to see this update 3 May 2017 – no work has been done and the bridge is now in worse condition t
4. Children playing' warning signs in Starbotton	Playground sign costs – not done anything with this yet. Still to do	We look forward to an update.
5. Broken Cam Beck bridge end stone	Not seen as a safety issue by our structures team.	Not a safety issue but it makes the centre of our village look tatty. Can something be done?
6. Gravel and cobbles washing out on to the road near Kettlewell village green	Issue to be investigated by NYCC and to include carriageway repairs in this area and further investigation into the drainage.	Pleased to see this update.
7. July 2016: Wrong road markings need amended just before the Knipe, site of the recent serious accident.	No response	
8. July 2016: Can we have a road narrows sign on Doctor's Hill, Kettlewell?	No response	
9. May 2017: Loose stones on Doctor Hill		

10. May 2017 Road making outside the shop need renewed		
11. Yellow lines in the wrong place at the Racehorses	Order to be raised to blacken out the existing lines and lay new single yellow adjacent the wall.	Now completed
12. White lines in the wrong place at the maypole	White lines are correct and no other lining option available at this location.	Response noted with disappointment.
13. Road closures <ul style="list-style-type: none"> • What is the approach that should be followed? • Openreach emergency closure 2 June • Other ongoing road closures 	BT reported that they had to urgently close to road as several properties were without service. Old road closed signs should be removed promptly.	Response noted.
14. Water on the road just before Kettlewell Bridge (ditches not working)	Order has been raised for our contractor to carry out ditching works on the hill leading to the bridge.	Work now completed. It partially deals with the problem.
15. Hole in manhole cover by Bluebell	Section 81 issue to utility to replace manhole cover	Pleased to see this update
16. Lack of grass cutting on Coniston lane	Typical narrow country lane which we would not cut.	Your comments are noted, but we remain concerned about cyclists' safety.