

**Kettlewell with Starbotton Parish Council**

**Meeting held 7 June 2017 at 7:30pm in Kettlewell Village Hall**

**Present:** Cllr Harvey (chairman), Cllr Appleton, Cllr Parker, Cllr Spillett (clerk) and one member of the public.

1. **Apologies**

Cllr Lister (at work)

2. **Declaration of interest**

There were no declarations of interest.

3. **Annual Return and supporting documents 2016-17**

- a. The Council reviewed the effectiveness of internal financial control and resolved that it was acceptable.
- b. The Council approved the Annual Governance Statement and it was signed.
- c. The Council resolved to approve the Accounting Statement and it was signed as a correct record.
- d. The payment from Craven District Council included a 'grant' which would be followed-up as this had not been received in past years. **Action Cllr Spillett**