

Kettlewell with Starbotton Parish Council

Meeting held 20 June 2018 at 7.30pm in Kettlewell Village Hall

Present; Cllr Harvey (chairman), Cllr Appleton, Cllr Parker, Cllr Lister and 8 members of the public.

- 1 Apologies** - Cllr Spillett (work) and District Cllr Quinn and
- 2 Declarations of interest** - there were none.
- 3 Minutes of the meeting on 2 May** – it was resolved they were an accurate record with the alteration of item 7 being agreed also.
- 4 Correspondence received**
 - a The council heard from the Mayfest committee and discussed with them possible uses for their funds. No project was decided upon, but it was agreed to keep actively looking for new projects for the funds.
 - b It was noted that the playground would be closed on 26th and 27th June due to work being carried out on the Telephone Exchange next door.
 - c It was noted that the Marsh Lounge at Scargill House has been included on the list of buildings of special architectural or historic interest (1454996)
- 5 Internal Audit and Annual Return for 2017-2018**
 - a The chairman read out the auditors comments and the Council noted them.
 - b The Council reviewed the effectiveness of internal financial control and resolved they were acceptable.
 - c The chairman signed page 3 of the Annual Return to certify the council as exempt from a limited assurance review.
 - d The Council resolved that the Annual Governance Statement was correct and the chairman signed page 5 of the Annual Return.
 - e The Council resolved that the Accounting Statement was correct and the chairman signed page 6 of the Annual Return.
- 6 Report on accounts**
 - a On 15 June, Barclays Business Saver £9,310 and Community Account £100
 - b The Council noted the previously agreed invoice of £178.30 to Hartlington Fencing for the playground fencing sundries. The Council resolved to pay Clare Smith £50 for her internal audit work). The Council did not agreed not to pay Smiths of Derby£49 for VAT from the April bill as it seemed that the VAT had already been paid. This is to be investigated **Action Cllr Spillett**

7 Data protection officer

It was resolved to appoint Mrs L Close be appointed as the Council's data protection officer, Mrs L Close having previously offered her support. **Action Cllr Spillett**

8 Planning matters

It was noted that five applications had been conditionally approved:
C/46/132D, C/46/48J, C/46/271, C/46/116P, C/46/82H

9 Matters arising

- a Street lighting – no issues reported
- b Dog waste- Cllr Harvey reported that she and Cllrs Parker and Appleton had met with Colin Ridehalgh from Craven District Council about bins in the parish on 12 June. It was resolved to purchase 4 mixed waste bins at a total cost o of 1020.48 (inc VAT) to be sited: (i) bus stop in Kettlewell; (ii) outside the village shop in Kettlewell; (iii) at the bottom of school hill in Kettlewell; (iv) at the bottom of Cam Lane in Starbotton. **Action Cllr Harvey**
- c Football pitch repairs near to works beginning.
- d It was resolve to purchase Christmas tree lights at a cost of £96.90. **Action Cllr Parker**
- e It was noted that Mr C Clark of YDNP will be attending the next meeting on 4th July.
- f Defibrillator sundries- not discussed. **Action Cllr Spillett**
- g Cllr Harvey apologised for not completing the rural crime survey.

10 Matters raised by the public.

The Landlord of The Kings Head had written to the Council regarding an issue he has with the bin storage at the pub. The Council discussed the issue but concluded that it could not comment upon this matter.

11 Date of next meeting 4 July