



Cllr and Clerk Sara Spillett  
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**Parish Council meeting agenda 7:30pm on 6 June 2019  
Kettlewell Village Hall**

1. To note any apologies.
2. To note any declarations of interest.
3. To agree the minutes of the Parish Council meeting held on 1 May 2018.
4. To receive reports from North Yorkshire County Council and Craven District Council.
5. Planning
  - a. To comment on application C/46/280 householder planning permission for erection of single storey extension to east elevation, and conversion of attached garage to create study and WC/utility room at Townhead Cottage, Reservoir Road, Kettlewell.
  - b. To comment on application C/46/134C householder planning permission for erection of single storey side extension at Hawthorne Cottage, Westgate, Kettlewell
  - c. To note an appeal (APP/C9499/W/19/3225263) has been made to the Secretary of State in respect of full planning permission for conversion of barn to form one bedroom local occupancy/holiday let at Cam Cottage Barn, Sally Lane, Kettlewell.
  - d. To note that YDNP has granted tree work consent to crown thin one Ash, leaving no wounds greater than 3" at natural healing points and removing no more than 20% of leaf/ bud cover at Troutbeck House, Kettlewell
6. To receive a report on accounts
  - a. On 24 May 2019, Barclays Business Saver £10,790 and Community Account £100.
  - b. To agree payment of £1,296.37 to for the supply of street lighting electricity.
7. To note the internal audit report and approve the Annual Return and supporting documents for 2018-19
  - a. To note the internal auditor's comments and report on internal controls (page 4 of the Annual Return).
  - b. To review the effectiveness of internal financial control (two cheque signatories, reports on accounts to each meeting etc)
  - c. To certify the council as exempt from a limited assurance review under Section 9 of the Local Audit (Smaller Authorities) Regulations 2015. If this is not completed, a fee of £200 + VAT will need to be paid (to sign on page 3 of the Annual Return)
  - d. To approve the Annual Governance Statement (to sign page 5 of the Annual Return)
  - e. Approve the Accounting Statement (to sign page 6 of the Annual Return)

8. To agree actions, if any from correspondence received:
  - a. To note the Council's solicitor is following-up on the issues of access to a property on Kettlewell Village Green.
  - b. To support Mr R Close's planning application for Low Hall, Kettlewell.
  - c. On concerns about damage to the historic cobbles in Kettlewell.
  - d. On concerns over grass cutting in Starbotton.
  - e. NYCC consultation on subsidised bus services.
  - f. To agree to make a donation to the Open Spaces Society appeal to save public highways on common land.
9. To note updates on matters arising from minutes:
  - a. Litter pick held on 12 May – Cllrs Macefield, Parker and Spillett
  - b. Market place parking concerns – Cllrs Macefield and Parker
  - c. Street lighting update – Cllrs Lister and Parker
  - d. Bench etc painting – Cllr Spillett
  - e. Traffic warden visit – Cllr Spillett
  - f. Post Office closure follow-up – Cllr Spillett
  - g. Dog bin on Conistone Road replacement – Cllr Spillett
  - h. Emergency Committee new members sought – Cllr Spillett
  - i. Highways update – Cllr Spillett
10. Matters raised by the public, for discussion at future meetings.
11. To note the date of the next Parish Council Meeting meetings will be at 7:30pm on 3 July in the Village Hall.