

Kettlewell with Starbotton Parish Council

Meeting held on 4 September 2019 at 7:30pm in Kettlewell Village Hall

Present: Cllr Lister (chair), Cllr Appleton, Cllr Parker, Cllr Spillett (clerk), and 10 members of the public.

1. **Apologies**

Cllr Macefield (away), County Cllr Quinn and District Cllr Metcalf.

2. **Declarations of interest**

There were no declarations of interest.

3. **Minutes of the previous meeting**

It was resolved that the minutes of the meeting held on 3 July were a correct record and they were signed.

4. **Reports from North Yorkshire County Council and Craven District Council.**

No reports were available.

5. **Planning**

- a. It was resolved to support application C/46/134D: Hawthorn Cottage, Westgate, Kettlewell - householder planning permission for erection of single-story side extension to provide study and en-suite bedroom. **Action Cllr Spillett**
- b. It was resolved to support application C/46/48K: The Sheep Dip, Kettlewell – full planning permission for change of use of premises from A1 and A3 uses and construction of detached building to provide WC facility. **Action Cllr Spillett**
- c. It was noted that YDNP did not object to tree work at the Sheep Dip: crown thinning one Sycamore by 15%, including removal of deadwood, reducing overhanging branches by up to 1m, and removal of epicormic growth.

6. **Accounts**

- a. It was noted that on 24 July 2019, Barclays Business Saver £13,916 and Community Account £5.
- b. It was resolved to pay the previously agreed £103.32 to reimburse Cllr Lister for wood stain and varnish. It was resolved to pay £15 to YLCA to advertise the clerk's post vacancy. **Action Cllr Spillett**
- c. It was noted that since the last meeting payments had been made of £470 to Sue Metcalf for grass cutting and the reissue of a cheque for £120 to Robin Kite (instead of to Robin Kite Gardening).

7. **Appointment of a new clerk**

- a. It was noted that Cllr Spillett has resigned as the parish clerk and would be remaining as a councillor. The meeting would be her last as clerk.
- b. Adverts had been placed on the notice boards, website and social media, but no applications had been received. No salary had been advertised and it was agreed to set a salary and advertise. **Action Cllr Spillett**
- c. It was resolved that Cllr Macefield be asked to be acting clerk for the October meeting. **Cllr Spillett**

8. **Kettlewell visit**

- a. At 5:30pm on 7 August, a site visit was made to Kettlewell by Cllrs Appleton, Macefield, Parker and Spillett. The historic cobbles were inspected as were other areas of the village including the phone box.
- b. It was agreed some of the historic cobbles were in need of cleaning and advise would be sought from YDNP. The phone box was noted to be in poor condition and BT had been contacted about its repair. **Action Cllr Spillett**

9. **Correspondence**

- a. It was agreed that Cllrs Macefield and Spillett attend the YDNP Southern Parish Forum (7pm on 16 October, Devonshire Institute, Grassington). **Action Cllrs Macefield and Spillett**
- b. The Post Office had written with an apology for the continued temporary closure of Kettlewell's post office. It was agreed to write asking what had happened to the mobile post office proposal. **Action Cllr Spillett**
- c. Cllr Quinn would be asked to request Highways (i) signpost the danger to cyclists descending Park Rash and; (ii) improve the drain clearing around the parish. **Action Cllr Spillett**

10. **Matters arising from the minutes**

It was noted that:

- a. Cllr Lister had removed the two posts on Kettlewell village green. Item closed.
- b. A street lighting update was given. It was proposed to do a day's maintenance before the winter started. **Action Cllr Lister**
- c. Almost all the parish benches have now been adopted and painted.
- d. CDC had agreed to replace the dog bin on Coniston Road. Other missing bins would be followed-up. **Action Cllr Lister**
- e. The Environment Agency were to come to the November parish council meeting to discuss follow warning.
- f. Online update of Highways concerns was still to be made. **Action Cllr Spillett**
- g. It was confirmed that volunteers cannot be co-opted onto the council unless there is a casual vacancy.
- h. Two of the four new parish signs have been installed and a letter of thanks to the Mayfest committee would be sent when all four were in place. **Action Cllr Spillett**
- i. It was noted that the additional area of grass in Starbotton had been temporarily added to the parish grass cutting.
- j. The parish's land ownership in Starbotton had yet to be followed-up. **Action Cllr Spillett**

Draft minutes – subject to approval

- k. BT and the Post Office had been contacted about maintenance of the post box and phone box in Starbotton and the phone box in Kettlewell.
- l. Nuisance street lights in Starbotton would be replaced. **Action Cllrs Parker/Lister**
- m. The trees overhanging the parish land opposite Langcliffe Garth had been cut back. A small clump of bushes on parish land still required trimming. **Action Cllr Lister**
- n. The police are to attend the October parish council meeting.
- o. YDNP report that the Starbotton stepping stones have been repaired, one stone has broken and a new one is on order. The damaged Kettlewell stepping stones are to be inspected.

11. **Matters raised by the public**

It was reported that:

- a. The trees in Cam Beck, Kettlewell needed to be cut back and as this is quite a major job a quote would be sought. **Action Cllr Lister**