

Kettlewell with Starbotton Parish Council

Meeting held on 2 October 2019 at 7:30pm in Kettlewell Village Hall

Present: Cllr Lister (chair), Cllr Appleton, Cllr Parker, Cllr Spillett, Cllr Macefield (acting Clerk), County Cllr Quinn, District Cllr Metcalfe and 12 members of the public.

1. Apologies

None

2. Declarations of interest

There were no declarations of interest.

3. Minutes of the previous meeting

It was resolved that the minutes of the meeting held on 4 September were a correct record and they were signed.

4. Update from North Yorkshire Police

Representatives were unable to attend

5. Reports from North Yorkshire County Council and Craven District Council.

a. NYCC – Brexit pre-planning is occupying Council time. Gritting routes and Street Cleaning schedules have been published. Drain cleaning around Kettlewell is high priority. Need for “Dangerous Descent” sign has been noted (after recent cycling fatality). Request for visit by Craven Manager NYCC Highways noted. A grant of £1000 has been approved to upgrade Kettlewell Village Hall fire protection systems.

b. CDC – District Cllr Metcalfe explained she is on Licensing, Standards and Crime and Disorder Select Committees. An (open) Rural Crime Prevention meeting is planned for 3 December 2019 Agenda to be published. It was agreed that CDC and KSPCC should consult on Strategic Housing needs.

6. Planning

- a. K6 Red Telephone Box, Starbotton. Despite BT posting notices of intention to remove; Planning Authority CDC has not received formal notification to allow consultation with Local Councils. Parish Council resolved to object once formal consultation received from CDC – **Action Cllr Macefield**
- b. C/46/281/LB The Vicarage, Westgate, Kettlewell – It was noted that YDNPA has given conditional approval for “roof works” and waterproofing.

Draft minutes – subject to approval

7. Accounts

- a. It was noted that on 24 September 2019, Barclays Business Saver £7,417 and Community Account £100.
- b. It was resolved to pay Sue Metcalfe for additional Grass Cutting at Starbotton and CDC for new Dog Bins (Conistone Road/YDNP Car Park). **Action Cllr Spillett.**

8. Appointment of a new clerk

Two applicants have responded and will be interviewed soon. **Action all Cllrs**

9. Correspondence

- a. Yorkshire Dales National Park Authority: Strategic Housing Market Assessment 2019 (Stakeholder Survey) – Local Housing needs 2021 -2050. Parish Council intends to attend YDNPA Southern Forum Meeting, YDNP Management Plan Annual Forum, as well as consulting with CDC and Parishioners regarding local housing needs - Progress to be reported next Council meeting. **Action Cllrs Macefield and Spillett**
- b. Proposed Permitted Development Rights for 5G Masts. Parish Council resolved to strongly support 5G introduction with Permitted Development rights, but only with prior approval via Local Planning Authority (YDNPA). This also allows for consultation with Parish Council. Response will be conveyed via NALC – National Association of Local Councils. **Action Cllr Macefield**
- c. Confirmation on Booking Dates for Council Meetings at Village Hall 2020 and signing of requisite forms. Council Meetings to be arranged for every first Wednesday in the month except January, May and August. May meeting will be delayed until after Parish Elections and should take place on 13th of that Month. **Action Cllr Macefield**
- e. YCLA offer to arrange internal Audit for Councils with annual turnover <£20,000. If current Auditor no longer available, YCLA Audit will be pursued. Cost increase is from £50 to £120. **Action (new) Clerk**
- f. Formal request for Starbotton Representation on the Parish Council.
In response to the letter from Starbotton Residents, the Chairman explained that the Council is also keen to have direct representation from Starbotton, and this had been encouraged previously when co-option of a Councillor through Casual Vacancy was possible. Casual Vacancy requires resignation, death or dismissal of a current Councillor. Alternatively, an increase in Parish Council positions can be requested via the District Authority, who would arrange a Community Governance Review (CGR) prior to any increase. CDC have been approached and have stated they are unlikely to recommend a CGR; this is based on comparison with other small local Parish Councils, the recent history on number of Council Candidates and because the Kettlewell Parish Council Elections are pending in May 2020. The Parish Council therefore felt it appropriate that Candidate(s) from Starbotton should be encouraged to participate in the Election, a democratic process, and if there was a lack of representation caused by the limited number of Council positions, then a CGR could be pursued. Ad interim all current Councillors recognise it is our duty to represent both Villages without bias.
When discussions were opened to the Public, it was described how recently Starbotton has invigorated community spirit and wished to maintain this enthusiasm. Various ideas were

floated and explored including a Starbotton sub-committee, drop in clinics between Council Meetings and splitting the agenda into separate Starbotton or Kettlewell issues. It was agreed that the latter was the most practicable action to keep focus on the needs of both villages. **Action (new) Clerk.**

g. Replacement Defibrillator Battery (XBTAED001A) for Starbotton requested by Emergency Responder Cost is £180 (£216 inc. VAT). Purchase approved although current defibrillator thought to be within the 4 year battery guarantee. Coordinate purchase. – **Action Cllr Macefield.**

h. Request for initial funding (£200) to support planting and maintenance of flower beds around new Starbotton Village Signs. Kettlewell Sign flower beds are currently tended and filled by volunteers free of charge, however the Mayfest Committee, who very kindly supported the new signs may also be willing to provide a small contribution to their further up-keep. - **Action Cllr Appleton**

10. To note updates on matters arising from Minutes

a. Kettlewell's historic cobbles advice from YDNP, pending – **Action Cllr Spillett**

b. Mobile Post Office, pending – **Action Cllr Spillett**

c. Highways update, pending – **Action Cllr Spillett**

d. Missing Dog bins – Starbotton bin will be replaced by CDC/New bin agreed for Conistone Road. Action can be closed.

e. Street lighting pre-winter maintenance, pending – **Action Cllr Lister**

f. Replacement of key lights in Starbotton causing issues. This will be coordinated with Item 10. e; to include selective introduction of low energy, dark activated LED Bulbs – **Action Cllrs Parker/Lister**

g. Letter to thank Mayfest Committee for four Village signs – pending and insurance status of new signs to be established – **Action Cllr Spillett**

h. Trees overhanging small Green opposite Langcliffe Garth, Kettlewell, pending – **Action Cllr Lister**

i. Follow-up the parish's land ownership in Starbotton, pending – **Action Cllr Spillett**

j. The Environment Agency to attend next Parish Council meeting, where current flood zones can be reviewed. - **Action (new) Clerk**

k. Quotation for tree pruning along Cam Beck, Kettlewell, pending leaf fall – **Action Cllr Lister**

11. Matters raised by the public, for discussion at future meetings.

a. Several Parishioners have stated they feel intimidated if a dog off the lead or on a long lead rushes up to them, and have asked the Council to make dog owners aware. This was noted and will be further publicised on the Council Website and in the Link – **Action Cllr Spillett**

b. Request that the Parish Council writes to Kettlewell Trust Lords, in order to try to establish ownership of the Historic Market Square. This was agreed – **Action (new) Clerk.**

c. Request a follow up on Parish Land ownership in Kettlewell, after previous Parish Council initiatives and actions may not have been fully completed. – **Action (new) Clerk**

d. It was noted that one bench near entering Kettlewell is rotten and has been vandalised. A Parishioner has volunteered to remove this. Similarly, the rotten bench on the wall adjacent Tom Lear Barn needs removal.

e. Concern was expressed that many large Ash Trees seem to be dying and could become hazardous.

f. A significant increase in roadside litter has been noted especially on the Knipe. A follow up Parish Litter Pick was recommended early in the new year. – **Action (new) Clerk**

12. To note the date of the next Parish Council Meeting will be at 7:30pm on 6th November in the Village Hall.